

## Letter of Intent to Conduct Clinical Research

Faculty interested in conducting clinical research studies are asked to provide the information below in order to optimally allocate our limited personnel and resources. Resources include assistance with IRB submission, data collection, statistical analysis and preparation for publication of research manuscript.

Please complete the Letter of Intent online at [http://research.anes.ucla.edu/loi\\_form.php](http://research.anes.ucla.edu/loi_form.php). If you have questions completing this form, please call x72114.

After you submit your Letter of Intent, you will be notified of the next committee meeting. At that time, please be prepared to attend and discuss your proposal. The Committee will help you refine your proposal for the best possible chance of success.

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**Name of Principal Investigator:**

**Date:**

1. **Background/References:**
  - a. What is the problem and why is it important (i.e. who cares)?
  - b. List no more than 5 key references (bring a copy for the Committee).
2. **Hypothesis/Study Aim(s):** What is (are) your research question(s)? List no more than three.
3. **Methods:** Describe how you would conduct the study. Please address the following areas, which would help us determine a study budget:
  - a. Study design: Retrospective chart review, prospective clinical trial, randomized controlled trial, etc.
  - b. Subject population and number of subjects (how long would it take to recruit all the subjects?)
  - c. Data points to be collected and how often
  - d. Special needs and logistical considerations (equipment, lab tests, recruitment issues)
  - e. Study team: list all investigators (faculty and residents), study coordinator, lab technicians, etc.
4. **Questions or comments** for the Research Committee: